

## EXECUTIVE SUMMARY

### Recommendation for Renewal and Reduction of Spending Authority 17-148R - Plumbing Supplies

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#### Introduction

##### Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the first renewal through December 31, 2020, and reduction of spending authority for the Invitation to Bid (ITB) 17-148R - Plumbing Supplies. The term of this Bid is December 21, 2016 through December 31, 2019, and may, by mutual agreement between The School Board of Broward County, Florida (SBBC), and the Awardee, be renewed for two (2) additional one (1) year periods.

The reduction of the spending authority requested is \$220,000. The new spending authority will be \$2,280,000. There is no additional financial impact to the District.

#### Goods/Services Description

##### Responsible: Physical Plant Operations (PPO)

This catalog discount bid enables the stockroom to have a ready source to purchase plumbing supplies, parts, fixtures, pipe, tubing, and related items at firm price discounts in support of the Physical Plant Operations (PPO) staff. This Bid enables PPO staff to have the supplies, parts, and fixtures needed in order to repair and maintain in continuously good working order all plumbing and mechanical systems throughout the District.

#### Procurement Method

##### Responsible: PWS

ITB 17-148R was approved on December 20, 2016, with an initial three (3) year contract, through December 31, 2019, with an option for two (2) additional one (1) year renewal periods. The recommended vendors included Apple Specialties Inc., Best Plumbing Specialties, Inc., Fortiline, Inc., Lehman Pipe, Plumbing Supply, Inc., and Palm Beach Plumbing Parts, Inc.

All Vendors have agreed to renew the contract at the same terms, conditions, and prices as originally recommended, except for Fortiline, Inc., who wished not to renew.

Staff has indicated that the vendors' performance is satisfactory and recommend the extension and continuation of services with the current vendors.

#### Financial Impact

##### Responsible: PWS and PPO

There is no financial impact to the District. The spending authority reduction requested is as demonstrated in the breakdown below:

Historical Average Monthly Expenditures		\$	47,432
Number of months requested for renewal	x		12
Estimated forecasted spend (A)		\$	569,184
Historical Average Monthly Expenditures		\$	47,432
Number of remaining months on current term	x		3
Estimated spend for the remaining months on the current term (B)		\$	142,296
Total forecasted spend (A + B)		\$	711,480
Current unused authorized spending		\$	934,745
<b>Proposed spending authority reduction (Rounded)</b>		<b>\$</b>	<b>220,000</b>

**Recommendation for Renewal and Reduction of Spending Authority**

**17-148R - Plumbing Supplies**

**October 2, 2019 Board Agenda**

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**Financial Impact Table:**

Action	Date	Term (years)	Amount
Original Spending Authority Request	12/21/2016	3	\$ 2,500,000
Renewal + Spending Authority reduction	10/2/2019	1	\$ (220,000)
New Total Contract amount		4	\$ 2,280,000

The spending authority may be reduced to \$2,280,000, a number that is more in line with the past three (3) year's actual spend.